

Appendix K

South East SELPA Budget 2018-19

- a) Administrative Unit
- b) Visually Impaired Unit
- c) Deaf Hard of Hearing Unit
- d) Medical Therapy Unit
- e) Regionalized Services
- f) Mental Health Program
- g) Low Incidence (Equipment & Supplies)

2018-19 SELPA AU BUDGET

5/16/18

Funded by PS/RS revenue

	AU	
	17-18 Estimated	18-19 Budget
Salaries	392,444	392,444
Benefits	160,915	173,909
Supplies	6,500	10,000
Rental Facility, Copier SEIS	40,600 70,000	42,500 85,000
Workshops, Staff Dev. Misc. Services	30,459	31,200
Indirect	38,971	40,869
Total	739,889	775,922

	Regionalized Services	
	17-18 Estimated	18-19 Budget
	120,027	123,763
	36,621	39,569
	4,500	6,500
	27,000	27,000
	10,461	10,944
Total	198,609	207,776

	MTU	
	17-18 Estimated	18-19 Budget
	4,500	4,500
	32,600	32,600
	10,000	10,000
	2,063	2,619
Total	49,163	49,719

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Funded by Other Revenue

	Visually Impaired	
	17-18 Estimated	18-19 Budget
Salaries	247,937	339,980
Benefits	88,792	123,389
Supplies Computer	1,500 1,500	2,000 1,500
Services	2,000	3,500
Indirect	19,000	26,153
Total	360,729	496,522

	DOHH	
	17-18 Estimated	18-19 Budget
	77,007	78,868
	25,052	26,838
	1,000	1,000
		1,500
		1,000
	5,730	6,072
Total	108,789	115,278

	Mental Health	
	17-18 Estimated	18-19 Budget
	196,776	202,374
	61,626	66,354
	2,000	2,000
	11,000	11,000
	15,090	15,747
Total	286,492	298,975

	Low Incidence Equipt	
	17-18 Estimated	18-19 Budget
	125,000	125,000
	6,950	6,950
Total	131,950	131,950

SE SELPA PROPOSED BUDGET
 ADMINISTRATIVE UNIT Cost Center 6502 (652800)
 2018/19

SERIES	DESCRIPTION	17-18 As of 1/30/18		18-19 Proposed Budget
		16-17 Actual	Estimated	
1000	Certificated Salaries			
1310	SELPA Director	164,173	162,688	162,688
		164,173	162,688	162,688
2000	Classified Salaries			
2110	Instr Aide (.5FTE)			
2410	Reg Pers-Clerical (.375 FTE)	17,342	18,043	18,043
2440	Fiscal Services (1.0 FTE) * (1)	138,629	142,773	142,773
2450	Admin Secretary (1.0 FTE) * (2)	66,304	68,940	68,940
2480	Overtime (MIS)			
		222,275	229,756	229,756
3000	Health/Welfare & Benefits			
3101	STRS (16.28%)	19,774	23,476	26,486
3212	PERS (7.00%)	14,345	16,083	16,083
3312	OASDI (6.2%) Class	12,750	14,245	14,245
3321	Medicare (1.45%) Cert	2,337	2,359	2,359
3322	Medicare (1.45%) Class	3,223	3,331	3,331
3401	Health/Welfare - Cert	25,905	30,000	35,000
3402	Health/Welfare - Class	21,394	23,000	23,000
3501	Unemployment Ins (.05%) Cert	81	81	81
3502	Unemployment Ins (.05%) Class	111	115	115
3601	W/C (1.6669%) Cert	2,686	2,712	2,712
3602	W/C (1.6669%) Class	3,706	3,830	3,830
3202	PERS Employer (17.70%) Class	28,461	35,683	40,667
3802	PERS Reduction (0%) Class	0	0	0
3901/02	Long Term Care	5,123	6,000	6,000
3701	Retiree Benefit			0
		139,896	160,915	173,909
4000	Books & Supplies			
4220	References		500	500
4310/11	Office Supplies	3,772	5,000	5,000
4320	Computer Supplies (under \$500)		500	500
4410	Equipment (over \$500)			1,000
4420	Computer (\$500-\$4999)			2,000
4432	Office Furnitures		500	1,000
		3,772	6,500	10,000
5000	Services & Other Operating Expenses			
5210	Mileage	154	500	500
5220	State SELPA Conference, Staff Dev.	8,123	9,000	9,000
5300	SELPA , ACSA Membership	4,109	4,151	5,000
5460	Property/Liability Insurance	4,100	4,100	4,000
		0	0	0
5610	Equipt Maint Agreement	327	500	500
5620	Rentals Facility (building,utilities, custodian)	34,540	36,600	38,500
5620	Rentals Equipt (copier machine)	2,078	4,000	4,000
5672	Repairs Contracted-Computers	561	500	500
5671	Repairs Contracted-Other, Building	0	1,000	1,000
5812	Advertising-Child Find	1,008	1,008	1,000
5818	Assessment and Fees	0	100	100
5822	Bank Fees	0	100	100
5825	Consultant	0	0	0
5830	Contracted Serv (to SEIS starting 15/16)	53,900	70,000	85,000
	Faucett transition			
5845	Legal Exp	545	6,000	6,000
5870	Outside Printing	0	500	500
5910	Postage	253	500	500
5930	Telephone	1,447	2,500	2,500
5934	Cell phone		0	0
		116,145	141,059	158,700
6000	Capital Outlay (over \$5k)			
6410	Equipment	7,629	0	0
6455	Technology Equipment (WebIEP Server)	0		0
		7,629	0	0
7000	Other Outgo			
7310	Indirect Cost (5.56%) (Estimated of all expenses except 60	34,112	38,971	40,869
		34,112	38,971	40,869

SE SELPA PROPOSED BUDGET

**Regionalized Service Cost Center 6543 (6:
2018/19**

		17-18		18-19
		as of 1/30/18		
		16-17	17-18	18-19
		Actual	Estimated	Proposed Budget
1325/1940	Program Admin/Specialist	112,562	120,027	123,763
3101	STRS (16.28%)	13,909	17,320	20,149
3312	OASDI- Class			
3321	Medicare (1.45%)	1,627	1,740	1,795
3322	Medicare (1.45%)-Class			
3401	Health/Welfare - Cert	9,028	11,500	11,500
3501	UI (.05%) Cert	56	60	62
3502	UI (.05%) Class			
3601	W/C (1.6669%) Cert	1,871	2,001	2,063
3602	W/C (1.6669%) Class			
3901	Other Benefit - Cert		4,000	4,000
Subtotal Salary and Benefits		139,053	156,648	163,332
4310/11	Office Supplies (in services)	4,049	4,500	4,500
4420	Computer			2,000
5210	Mileage			
5220	Conference	5,873	5,000	5,000
5825	Consultant			
5260/5819/5830	Contracted Services(presenter, workshop service)	13,258	20,000	20,000
5845	Legal Expenses			
5850	Mailing Services			
5870	Outside Printing	1,197	2,000	2,000
5910	Postage			
6490	Equipment			
Subtotal Regional Expenditures		24,377	31,500	33,500
7310	Indirect (5.56%)	8,940	10,461	10,944
Total Expenditures		172,370	198,609	207,776

SE SELPA PROPOSED BUDGET

MEDICAL THERAPY UNIT (MTU) Cost Center 6546 (652900)
2018/19

SERIES	DESCRIPTION	17-18 as of 1/30/18		18-19 Budget
		16-17 Actual	Estimated	
4000	Books & Supplies			
4220	References			
4310	Office Supplies(includes \$750 for Brownell satellite)	2,141	2,500	2,500
4310	Cleaning Supplies	1,280	2,000	2,000
4430	Equipment (over \$500) Automatic door			
		3,421	4,500	4,500
5000	Services & Other Operating Expenses			
5460	Property/Liability Insurance	1,928	2,000	2,000
5524	Gas-Heat-Electricity	9,707	11,000	11,000
5550	Utilities Water	650	1,000	1,000
5556	Sewage			
5671	Repairs-Building roof	1,193	1,500	1,500
5830-830	Contracted Service(alarm security)	1,950	1,900	1,900
5830-820	Contracted Service(custodial)	8,545	9,000	9,000
	Contracted Service(heat/AC maint.)			
	Contracted Service(strip/wax floor) 2x/yr		1,200	1,200
	Contracted Service(window cleaning) 1x/yr			
5830-820	Contracted Service (misc. repairs) repair	4,185	5,000	5,000
		28,158	32,600	32,600
6000	Capital Outlay			
6130	Improvement of Sites			
6210	Building Improvement Floor tiles/roof		10,000	10,000
6215	Architect			
6220	Assessment Fees			
6235	Inspection Fees			
6245	New Construction			
6250	Portable Purchase			
		0	10,000	10,000
7000	Other Outgo			
7310	Indirect Cost (5.56%)	1,727	2,063	2,619
		1,727	2,063	2,619
Total MTU Expenditures		33,306	49,163	49,719

SE SELPA PROPOSED BUDGET
 IVI PROGRAM Cost Center 6545 (652801)

2018/19

17-18
 As of 1/30/18

18-19

SERIES	DESCRIPTION	16-17 Actual	17-18 Estimated	Proposed Budget
Expenditures:				
1190	Resource Tcher-N-Classrm (2 FTE)	187,248	202,087	205,811
1190	Resource Tcher-N-Classrm (1 FTE)			88,319
2110	Instr Aide (.75 FTE)	37,851	39,850	39,850
1120	ESY	5,925	6,000	6,000
Subtotal Salary		231,024	247,937	339,980
3101	STRS (16.28%)	11,338	14,536	31,081
3212	PERS (7.00%)	2,487	2,790	2,790
3311/3312	OASDI (6.2%) Class	8,519	9,127	9,242
3321	Medicare (1.45%) Cert	2,762	3,017	4,352
3322	Medicare (1.45%) Class	549	578	578
3401	Health/Welfare - Cert	22,390	23,000	34,500
3402	Health/Welfare - Class	2,966	8,625	8,625
3501	Unemployment Ins (.05%) Cert	95	104	150
3502	Unemployment Ins (.05%) Class	19	20	20
3601	W/C (1.6669%) Cert	3,175	3,469	5,003
3602	W/C (1.6669%) Class	631	664	664
3201/3202	PERS Employer (17.70%) Class	18,200	22,862	26,384
3802	PERS Reduction (0%) Class	0	0	0
Subtotal Benefits		73,131	88,792	123,389
4310	Office Supplies	308	1,500	2,000
4420	Computer	0	1,500	1,500
5220	Conferences	967	2,000	3,500
5830	Contract Service	0	0	0
Subtotal Misc. Expenditures		1,275	5,000	7,000
7310	Indirect Cost (5.56%)	16,707	19,000	26,153
Total Expenditures		322,137	360,729	496,522

SE SELPA PROPOSED BUDGET
 DOHH PROGRAM Cost Center 6547
 2018/19

SERIES	DESCRIPTION	17-18 as of 1/30/18		18-19
		16-17 Actual	Estimate	Proposed Budget
Expenditures:				
1190	Resource Tcher-N-Classrm (1 FTE)	81,312	77,007	78,868
Subtotal Salary		81,312	77,007	78,868
3101	STRS (16.28%)	9,712	11,112	12,840
3321	Medicare (1.45%) Cert	1,179	1,117	1,144
3401	Health/Welfare - Cert	10,037	11,500	11,500
3501	Unemployment Ins (.05%) Cert	41	39	39
3601	W/C (1.6669%) Cert	1,355	1,284	1,315
Subtotal Benefits		22,324	25,052	26,838
4310	Office Supplies	418	1,000	1,000
4420	Computer	0		1,500
5220	Conferences	0		1,000
Subtotal Misc. Expenditures		418	1,000	3,500
7310	Indirect Cost (5.56%)	5,692	5,730	6,072
Total Expenditures		109,746	108,789	115,278

SE SELPA PROPOSED BUDGET
Mental Health (School Base, ED Program) 6512
2018/19

Starting 2011-12 (Mental Health \$ resource 6512)

	17-18 as of 1/30/18		18-19
	16-17 Actual	Estimated	Proposed Budget
Expenditures			
1325/1940 Program Administrator/Program Sp	112,562	120,027	123,763
1905 Behavior Mgt Specialist	72,490	76,749	78,611
3101 STRS (16.28%)	22,776	28,395	32,946
3321 Medicare (1.45%)- Cert	2,668	2,853	2,934
3401 Health/Welfare -	21,180	23,000	23,000
3501 UI - Cert (.05%)	92	98	101
3601 W/C - Cert (1.6669%)	3,067	3,280	3,373
3901 Other Benefit - Cert	3,388	4,000	4,000
Subtotal Salary and Benefits	238,223	258,402	268,728
4310/11 Office Supplies	1,353	2,000	2,000
4420 Computer	1,219		1,500
5220 Conference	3,854	5,000	5,000
5260/5819 Workshop expense	2,693	5,000	5,000
Contracted Services (Behavior MS)	0		
Contracted Services (Miri Center)	0		
Contracted Services (Assess. Training)			
5830 Contracted Services	5,000		
5870 Printing	771	1,000	1,000
Subtotal Misc. Expenditures	14,890	13,000	14,500
7310 Indirect (5.56%)	13,845	15,090	15,747
Total Expenditures	266,958	286,492	298,975

SE SELPA PROPOSED BUDGET

LOW INCIDENCE EQUIPMENT Cost Center 6542 (613500)

2018/19

	17-18 as of 1/30/18		18-19
	16-17 Actual	Estimated	Proposed Budget
4110 Text books	77,415	0	
4310 Classroom/Office Supplies	9,673	10,000	10,000
4320 Computer Supplies	0	0	
4410 Equipment (over \$500)	144,625	115,000	115,000
4420 Computer (over \$500)			
5675 Repairs Contract-Equipt			
5830 Contracted Serv (COE secr)			
5830 Contracted Serv (secr, fiscal adviser)			
5843 Prof & Per Services			
6410 Equipment			
6420 Computers		0	0
6455 Technology Equipt		0	0
6499 Software			
Subtotal Low Incidence Expenditures	231,713	125,000	125,000
7310 Indirect (5.56%)	12,675	6,950	6,950
Total Expenditures	244,388	131,950	131,950

SOUTH EAST SELPA
Detailed Analysis of Revenues, Expenditures and Fund Balance
2018-19 Estimate

5/16/18

Sp.Ed. Apportionment Pass-Through	6500	M/A	MentalHealth	Res. 3395	L AIF	TOTALS
Beginning Balances (2017-18 estimate)	\$ 221,326	\$ 65,096	\$ 36,404	\$ -	\$ -	\$ 322,826
Revenues:						
Apport	\$ 1,750,000	\$ 300,000				\$ 2,050,000
Revenue	\$ 1,750,000	\$ 300,000		\$ -		\$ 2,050,000
Expenditures:						
AU	\$ (775,922)					\$ (775,922)
RS/Prof Dev	\$ (207,776)					\$ (207,776)
MTU	\$ (49,719)					\$ (49,719)
IVI	\$ (496,522)					\$ (496,522)
DOHH	\$ (115,278)					\$ (115,278)
LI	\$ (131,950)					\$ (131,950)
MH					\$ (298,975)	\$ (298,975)
Other						\$ -
Expenditures	\$ (1,777,167)	\$ (298,975)		\$ -		\$ (2,076,142)
Rev - Exp	\$ (27,167)	\$ 1,025		\$ -		\$ (26,142)
Fund Balance	\$ 194,159	\$ 65,096	\$ 37,429	\$ -	\$ -	\$ 296,684